



## CHAPTER CONSULTANT MONTHLY ACCOUNTING

NAME: \_\_\_\_\_

ACCOUNT# \_\_\_\_\_

FOR THE MONTH OF: \_\_\_\_\_ DATE: \_\_\_\_\_

CHAPTER NAME	1. CHAPTER VISIT DATE	NUMBER OF VISITORS		2. NUMBER OF NEW MEMBERS	3. CHAPTERS WITH 20 OR MORE	4. FOOD ALLOWANCE
		ACTUAL	PAID			
TOTALS						

TOTALS FROM ABOVE:      CHAPTER VISITS \_\_\_\_ @ \$ \_\_\_\_\_ PER VISIT      1. \_\_\_\_\_

NEW MEMBERS \_\_\_\_ @ \$5.00 PER NEW MEMBER      2. \_\_\_\_\_

CHAPTERS WITH 20 OR MORE \_\_\_\_ @ \$1.00 PER MEMBER      3. \_\_\_\_\_

FOOD ALLOWANCE      4. \_\_\_\_\_

DISTANT CHAPTERS @ \$ \_\_\_\_\_ EACH \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      5. \_\_\_\_\_

REFUND CHAPTER FEES: (Chapter Name) \_\_\_\_\_      6. \_\_\_\_\_

LEADERSHIP TEAM CONFERENCE \_\_\_\_\_      7. \_\_\_\_\_

LEADERSHIP TEAM TRAINING: Date: \_\_\_\_\_ Chapter: \_\_\_\_\_      8. \_\_\_\_\_

Date: \_\_\_\_\_ Chapter: \_\_\_\_\_ Date: \_\_\_\_\_ Chapter: \_\_\_\_\_

BONUS FOR FORMING, TRAINING NEW CHAPTER TEAM

\_\_\_\_\_ / \_\_\_\_\_      9. \_\_\_\_\_

BONUS 30 MEMBERS FOR 2 MONTHS

\_\_\_\_\_ / \_\_\_\_\_      10. \_\_\_\_\_

SUB-TOTAL CONTRACT FEE \_\_\_\_\_

ALLOWABLE EXPENSES: (General) \_\_\_\_\_

\_\_\_\_\_      11A. \_\_\_\_\_

(Other) \_\_\_\_\_      11B. \_\_\_\_\_

PAID BY CHECK # \_\_\_\_\_

TOTAL DUE \_\_\_\_\_